DSCI 100 003 group 43 – Group contract

GOALS

1. What are our team goals for this project?

Our goal is to create a project that provides a high-quality, interesting answer to the question we choose. We hope to combine our knowledge and skills to investigate a real-world issue and apply concepts learnt in class.

1. What do we want to accomplish?

We will formulate a question that is of interest to all group members to ensure we all find this project stimulating and enjoyable. This project will allow us to use data to answer this predictive question – we will work to a high standard to provide an answer that is accurate and useable in real life.

1. What skills do we want to develop or refine?

We hope to consolidate the skills learnt so far in the DSCI 100 course to produce a well-developed answer to our predictive question. We also hope to improve a number of transferrable skills, such as communication, teamwork, time-management and adapting work styles to accommodate all group members.

EXPECTATIONS:

1. What do we expect of one another regarding attendance at meetings, participation, frequency of communication, quality of work, etc.?
   * Frequent communication – we have already created Discord & Instagram group chats where we will talk about the project
   * Attend group meetings when required (or communicate with group members early if we need to rearrange)
   * Complete all work required before group meetings/deadlines as appropriate
   * Complete work to a high standard
   * Support other group members with their sections of the project if/when required

POLICIES & PROCEDURES:

1. What rules can we agree on to help us meet our goals and expectations?
   * Create a timeline to ensure all work is submitted by due dates
   * Schedule meetings to check on progress, organize tasks and decide on plans for next steps
   * Keep track of meetings, submissions, who has done what (can be done easily through GitHub)

CONSEQUENCES:

1. How will we address non-performance regarding these goals, expectations, policies and procedures?
   * Communication with group members if they are not meeting agreed expectation – even if this might require difficult conversations or challenging group members
   * Honest answers on teamwork report at end of the project – we will have kept track of meeting attendance, work contributions etc

Signed:

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